WISCONSIN STATEWIDE ASSESSMENT SYSTEM UPDATE

Office of Educational Accountability

ESSA Approval
Wisconsin's ESSA state plan has been approved by the United State Department of Education (ED). As stated in State Superintendent Evers' statement on the approval, the ESSA plan is an opportunity "to focus on local strategies to close opportunity and achievement gaps for all kids."

Wisconsin's plan includes the long-term goals of **cutting the achievement gap in half** for English language arts (ELA) and mathematics performance as well as halving graduation gaps that exist between various student subgroups. The plan calls for **local intervention to close these gaps**. Statewide support will draw from **evidence-based research and implementation science** and will be coordinated between ESSA and IDEA (Individuals with Disabilities Education Act) requirements to **streamline the continuous improvement process** for schools and districts.

The federal accountability system outlined in ESSA features a **100-point rating system**, based on school and subgroup performance across these five accountability indicators:

1. Academic Achievement (ELA and mathematics combined)
2. Student Growth (ELA and mathematics combined)
3. Progress towards English language proficiency
4. Graduation Rate (4 year and 7 year rates combined)
5. Chronic Absenteeism

Performance on these accountability indicators determine whether schools are identified for **Comprehensive Support & Improvement (CSI);** or, based on subgroup performance, notified of the need for **Targeted Support & Improvement (TSI)**; or **not identified**. These identifications will begin in the 2018-19 school year and be based on multiple years of performance data (i.e. 2017-18 and prior, when available).

The approval letter from ED and a number of resources and the plan itself are available here: https://dpi.wi.gov/esea/new-items-interest.

WISEdash Update
WISEdash for Districts has been updated with the following changes and additions:

- ACT Statewide Subscores Dashboard (NEW)
  A new dashboard has been added to the ACT Statewide topic that shows the percent of college readiness for each subscore of the four main subject areas. In addition, average score is compared to the statewide average score for all districts

- Postsecondary Enrollment Updated with 2016-17 Grads (NOW AVAILABLE)

College enrollment records for 2015-16 graduates have been updated and fall enrollments for 2016-17 graduates are now available.

If you have questions about the ESSA accountability system, please feel free to reach out to us (oeamail@dpi.wi.gov).

~OEA

Office of Student Assessment

Classroom Data Tool Pilot Group Opportunity

We have one spot left for a school to join the classroom data tool pilot group in March. These schools will use the app and provide feedback to our applications development team about the usability of the features and suggest additional features that would enhance the tool. The information gathered from the pilot groups will inform the application that we plan to release for the 2018-2019 school year.

Schools participating in the pilot will be asked to:

- Attend one 30-60 minute online training via web conference (will occur the first two weeks in February)
- Use the classroom data tool regularly for at least 2 weeks in March
- Host the DPI application development team for an on-site observation and a follow-up 1 hour interview (will occur mid-late March)

Please read the pilot description and fill out this google form if you are interested. **Your spot within the pilot program is not reserved until the form has been completed and submitted.**

Contact lauren.zellmer@dpi.wi.gov with questions.

OSA Office Hours Webinar

Our second OSA Office Hours webinar for the year is scheduled for **Wednesday**, **January 31** from 9:30 - 10:30 a.m. Access information for the webinar is as follows:

- From your computer, go to the GlobalMeet login page.
- Choose "Enter as a guest."
- Enter your name and email address (you do NOT need to "Register").
- Click "JOIN MEETING."
- Connect audio. The preferred option is to "Call My Phone." *(A supplemental calendar invite containing a one-page audio connection reference guide will be emailed prior to the webinar.)*

If you are not able to join us, the recorded webinar will be available on our website within about a week.

Forward Exam

Student Roster Data Pull from WISEdata
On January 23 DPI will extract a student level data file from WISEdata and provide this file to the Forward test vendor to populate student information in eDIRECT. Please make certain that your student data are correct in WISEdata before the end of the day on Monday, January 22.

Reminder — Registration for the Forward Exam 2018 DAC Trainings

DPI and DRC will be holding DAC training sessions across the state from January 22 through January 26 to help districts prepare for the 2018 administration of the Forward Exam. The training sessions will run from 9:00 a.m. to 2:00 p.m. with lunch provided. The locations and dates are below:

- January 22 - Ramada Richland Center, Richland Center
- January 23 - Off Broadway Banquet Center, Menomonie
- January 24 - Jefferson Street Inn, Wausau
- January 25 - Radisson Paper Valley, Appleton
- January 26 - Milwaukee Marriott West, Waukesha

Please register for one of the training sessions using the following link: 2018 Forward Exam DAC Training Registration

Forward Exam District Technology Coordinator (DTC) Q&A Sessions

The first DTC Q&A session was held on Wednesday January 17, 2018. Additional Q&A sessions are scheduled for:

- February 14, 2018 - Technology Q&A
- March 14, 2018 - Technology Q&A

2018 Forward Exam District Technology Coordinator (DTC) Training and Resources Available

DTC training webinars were held on October 25 and November 1, and over 300 DTCs attended the trainings. The webinars were recorded and are available on the Forward Exam Technology Requirements webpage for anyone who was not able to attend the live webinar. Technology readiness resources are also now available on the Forward Exam Technology Requirements webpage.

Forward Exam Item Samplers (practice exams)

The Forward Exam Item Samplers are now available publicly in both PDF and online versions on the Forward Exam Practice Test/Sample Items webpage. Forward Exam Item Samplers for all grades and content areas contain samples of stimuli and test items similar to those on the Forward Exam. The items illustrate a sample of the content and types of items that students will encounter on the Forward Exam. In the pdf versions, a summary data table (appendix) for each grade and content area identifies the alignment (standard measured), answer key, depth of knowledge, and annotations for each item. These summary data are also available in the online versions. The online version uses the same format and tools students will see during the actual Forward Exam.

TTS/Read Aloud Accommodation Change

New this year is a change to the Text-to-Speech (TTS)/read aloud accommodation for the Forward Exam. The TTS/read aloud **accommodation** allows the student to listen to ELA test information displayed on the screen, including test directions, questions, answer choices, and **ELA reading passages**. This accommodation may only be provided to a student with visual impairments who is not proficient in contracted Braille, whose need is documented in an IEP or 504 plan and has met all five criteria on the *Guidelines for Administration of the TTS/Read Aloud Accommodation for the Forward Exam* form. Students who do not meet this criteria, but require TTS or read aloud, should use the designated support, including those with IEP or 504 plans. TTS/read aloud designated support allows

the student to listen to test information displayed on the screen, including test directions, questions, and answer choices for all content areas (just not the ELA session 4 reading passages). The *Guidelines for Administration of the TTS/Read Aloud Accommodation for the Forward Exam* form and more information **is now available** in the 2017-18 Accessibility Guide, available on the [Forward Exam Accommodations and Supports webpage](#).

Updated Important note: DACs should *remove permissions from and make inactive* any individuals in eDIRECT who are no longer employed by the district and adjust user roles to sync with recent staffing changes.

Dynamic Learning Maps (DLM)

NEW — Security Agreement and Training — All test administrators (anyone with a 'teacher' role in Educator Portal) must complete the required training prior to administering the DLM assessment and the optional instructional assessments (Instructional Tools Interface or ITI). The test Security Agreements also must be signed.

- Returning test administrators will be required to complete a refresher module and quiz as well as a science module and quiz (approximately 1 hour and 25 minutes).
- New test administrators within the DLM system will be expected to complete four required modules and quizzes (approximately 3 hours). The training modules are now available. We encourage test administrators to complete their training as early as possible and to not wait until the test window to complete the modules.

Assessment Administration/Manual/Trainings — New video training sessions are available on the [DLM District Staff Training Resource Page](#). Select the desired training video (Technology Specification, Assessment Coordinator or Data Management) and complete the registration form at the end of the video. If this is done prior to the date of the Q&A session for the particular training you will receive a link for the live Q&A event.

Reminder:

Testlet Information Page (TIPS) have now been relocated within KITE Educator Portal based upon educator feedback. In Spring 2018, the TIPs will be on the Test Management page where the tickets can be found, opposed to filtering down to a different page. Please note that test ticket and TIPS only appear once the test window opens and when the student has been properly enrolled/rostered.

District Test Coordinator and Test Administrator Checklists — DPI has created a simple step-by-step checklist of all DLM DTC responsibilities. In addition, a Test Administrator Checklist is also available for teachers administering the DLM assessment. These are both available on the [DPI website](#).

KITE® Client is the secure browser used by students taking DLM assessments. Please ensure that the most recent version of KITE Client is installed on devices. For new devices that have never had KITE Client installed, please see the instructions for downloading KITE 5.0 on the DLM website under the [KITE Suite](#) heading. For devices that have a previous version of KITE Client (version 3.0 was used

during the 2016-17 school year), the KITE Client interface will be automatically updated to KITE Client 5.0 for the 2017-18 school year.

- Auto-update will be prompted when the device is powered on, connected to the internet, and KITE Client is launched.
- Auto-update went out August 31, 2017.
- After the update is downloaded, the user will be prompted to restart the KITE Client.

The auto-update takes about 10 minutes. Be sure to allow enough time for the auto-update.

School Assessment Type — Alternate (SATA)
In an effort to more accurately identify students anticipated to take the DLM alternate assessment under the new ESSA participation cap, we are asking districts to utilize the Student Characteristic SATA in WISEdata. The department began including additional validations around this indicator on October 12, 2017. All students taking the alternate assessment (DLM) must qualify as a student with the most significant cognitive disabilities as outlined below.

In Wisconsin, a student with the most significant cognitive disability:
- typically is characterized as functioning at least two and a half to three standard deviations below the mean in both adaptive behavior and cognitive functioning; **and**
- performs substantially below grade level expectations on the academic content standards for the grade in which they are enrolled, even with the use of adaptations and accommodations; **and**
- requires extensive, direct individualized instruction and substantial supports to achieve measurable gains, across all content areas and settings.

Only a student who meets these criteria and participates in the alternate academic achievement standards may take the alternate assessment.

ACT HIGH SCHOOL ASSESSMENTS
Register for Upcoming Training Webinar and Q&A Sessions
- January 18, 2 p.m. - ACT/WorkKeys Test Administration, part 2 (different content from the first webinar)
- February 6, 10 a.m. - Aspire Technology Readiness
- February 8, 10 a.m. - Aspire Test Administration
- Register at the links above. Registration closes 48 hours before the webinar begins.
- Webinars are recorded and posted here: https://dpi.wi.gov/assessment/act/trainings

ACT with Writing and WorkKeys
Deadline to place orders for WorkKeys accommodations materials - TODAY January 17
- Test coordinators must manually place an order for WorkKeys accommodations test materials in PearsonAccessNext.
- Instructions can be found in the PearsonAccessNext User Guide for Workkeys.
- Test Coordinators enter the quantity of WorkKeys accommodations materials needed and adjust the quantity of standard time WorkKeys materials.

Deadline to verify student data in PearsonAccessNext - TODAY January 17
- DPI loaded public school and choice school student data into PearsonAccessNext from WISEdata on January 9.
- Schools can now review the student data in PAnext for accuracy.

- ACT is currently working on applying the TAA pins to PAnext, so ACT accommodations info may not yet be updated in PAnext. ACT will continue to apply TAA pins this week. At this time, check to be sure the correct students are loaded in PAnext and check TAA for the status of your accommodations requests.
- Students who enroll in your school after January 8 need to be manually added to PAnext.

Adding students into PearsonAccessNext
- When adding newly enrolled students to PAnext, the information has to be added in two places: once for ACT and once for WorkKeys.
- To add students to PAnext, use the Enroll instructions on page 11 of the [PearsonAccessNext User Guide for the ACT Test](#) and page 11 of the [PearsonAccessNext User Guide for WorkKeys](#).
- Students added to PAnext after January 17 will not receive a barcode; information will need to be bubbled on the answer document (see instructions in the test administration manuals). You can use overage materials for these students if you have enough, or you can place an additional order for test materials until February 21.

If students do not take the ACT
- If students do not take the ACT because they take the DLM, are no longer enrolled, or for other reasons, leave the students in PearsonAccessNext.
- Follow the instructions in the [ACT Test Administration Supplement](#) and [WorkKeys Test Administration Supplement](#) to enter the appropriate not tested code in PAnext under State Use Question #1 to indicate the reason the student did not take the ACT.
- When adding not tested codes to PAnext, the information has to be added in two places: once for ACT and once for WorkKeys.

Tips for editing English learner supports requests for reconsideration in TAA - deadline Jan. 26
- Requests that are not approved can be edited for reconsideration through January 26. This is a firm deadline.
- Submit the WIDA-provided student score report, if you can, rather than a print out of a computer screen, as these are consistent across several states and easier for ACT to interpret. If a school is submitting a print out from the local student information system, please include information on any acronyms that may not be universally understood.
- If the school does not have the student score report for submission to TAA, write and submit a letter indicating that the student participates in the school's EL program. The letter needs to be on school letterhead with a date, the student's name, and a signature.
- If an English learner's accommodations request is denied due to an ACCESS score being too old, the denial is likely an error. Please contact OSA about these denials.

Students taking alternate assessment (DLM)
- If a grade 11 student is taking the DLM, leave the student information in PAnext.
- Follow the instructions in the [ACT Test Administration Supplement](#) and [WorkKeys Test Administration Supplement](#) to enter "ALT" as State Use Question #1 to indicate the reason the student did not take the ACT.
- Enter the code twice - once on the ACT "side" of the portal and once on the WorkKeys "side."

Reminders:

Notify OSA if accommodations requests for ELs or students with disabilities are denied
- If students with disabilities or English learners are denied accommodations requests for statewide ACT testing, please notify the DPI Office of Student Assessment.
- You can view the decisions on accommodations requests by logging into TAA.

- ACT sends an email to the requestor when there is an accommodations decision to view in TAA. However, you can log in at any time to view the status of your requests.
- If an English learner's accommodations request is denied due to a ACCESS score being too old, the denial is likely an error. Please contact OSA about these denials.

Log into the TAA System to check the status of submitted accommodations requests

- Log into TAA to check the status of your requests and review decisions. You can sort the student list by status to see which requests are in review, approved, partially approved, require action, or are not approved.
- In TAA you will see the reason the request was not approved or partially approved with instructions for the additional documentation that is needed.
- Requests that are not approved can be edited for reconsideration through **January 26**. This is a firm deadline.
- The Late Consideration Form may be used for students who, after January 12, enroll in your school, have newly identified disabilities, or sudden onset of medical conditions.
- It takes 7 to 10 business days to process a request. ACT recommends submitting your requests early enough to receive the decision before the deadline so you have time to submit additional documentation, if requested by ACT.
- If you are unsure about what documentation to submit for reconsideration, contact the ACT Accommodations team at 800-553-6244 x1788 or actaccoms@act.org.

Aspire Early High School

Technology Coordinator Action Items

- Review the Welcome to the Wisconsin 2018 State Testing Year document, Schedule of Events and Checklist for Success.
- Uninstall and reinstall both TestNav and ProctorCache in preparation for Aspire testing.
- See the Technology Set-Up and TestNav System Requirements pages for more information.

Reminders:

Welcome Email from Aspire

- On Monday, January 8, ACT Aspire sent a "Welcome to Spring 2018 Testing" email to test coordinators.
- The email contained a link to the Welcome to the Wisconsin 2018 State Testing Year document.
- Test coordinators and technical coordinators should review this document as well as the Schedule of Events and Checklist for Success that are linked in the Welcome document and are posted on the DPI ACT Calendar page.

DAC Action Item in Aspire Portal

- DACs should remove permissions from any individuals in the Aspire portal who are no longer employed by the district and adjust user roles to sync with recent staffing changes.

Student Information Data Upload

- DPI will upload student information from WISEdata into the Aspire portal on February 6.
- Please have grade 9 and 10 student data in your local Student Information System up-to-date on **February 5** to ensure accurate and up-to-date student information is loaded.

Reading Readiness

Reading Readiness Results
- DPI will load 2017-18 PALS, MAP and STAR reading readiness results to WISEdash for Districts. Districts who had student data loaded for these screeners in 2016-17 will continue to have their data loaded in 2017-18. Districts that did not previously sign a data release will need to do so in order to have their data uploaded into WISEdash. Information on data sharing agreements can be found at:
  - PALS - https://dpi.wi.gov/assessment/reading-readiness/FAQ#data
  - MAP - https://dpi.wi.gov/wisedash/districts/about-data/map
  - Star - https://dpi.wi.gov/wisedash/districts/about-data/star

ACCESS for ELLs

Reminders

- **Test Window is open through February 2nd**
  - You are encouraged to return boxes of completed test materials as they fill up.
    - Retain some materials for any students who move into your district later in the test window
    - All materials due back at DRC by February 9

- **Student Transfer Process**
  - If an EL moves into your district from another Wisconsin district, fill out this form:
    - https://goo.gl/forms/dcoNvXzbOyze6lYm1
  - DPI will verify enrollment, and transfer the student record and any partially completed tests from the sending district to your district. Fully completed tests will not be transferred, for accountability reasons. The student will count as having tested in the former district.
  - We anticipate being able to handle most requests in one business day.
  - An email will be sent to the address you specify when the transfer has been completed.

- **ACCESS Materials**
  - Please share materials between schools in your district before ordering more.
    - Additional materials can be ordered through February 2 with two-day shipping.
    - Please place additional materials orders at the district level (first "school" option on list).

- **Writing Field Test**
  - Optional additional test session with new Writing test items
  - Complete any time between now and March 2
    - March 2, 2018 shows up as end of Test Window on some screens due to this
  - If interested, you may schedule and administer the test session as needed

- **Technology**
  - [2017-18 Technology User Guide](#).
  - [The Device Toolkit tutorial](#)
  - [WIDA AMS resources](#)
  - Software is available in the [WIDA-AMS](#) under General Information > Technology Downloads.
    - INSIGHT is the same for Forward, ACCESS, and the WIDA screener. Existing installs should auto-update when launched.
    - There are separate TSMs for Forward and ACCESS/WIDA screener. Ensure that the ACCESS TSM 9.2 is installed and connected through the Central Office Services (COS) Device Toolkit.

- **Training**
  - [Preparation and Training](#)
  - [Preparing Students](#)
  - Staff need an account on the wida.us website to access training.

- Calendar for year posted [here](#).

NAEP and International Assessments
(selected schools only)

NAEP Schools:
- NAEP School Coordinators should be working through the MyNAEP *Prepare for Assessment* tasks; DACs should be able to review progress on MyNAEP:
  - The *Update Student List* task should be completed as soon as possible, and before the school's scheduled Pre-Assessment Call with NAEP field staff representatives.
  - Parent/Guardian notification letters should be sent out to all students selected for NAEP, before the school's test date.

TIMSS/ICILS Schools:
- *Reminder*: Schools participating in the international assessments TIMSS and ICILS should be registered for MyTIMSS or MyICILS; emails with registration information were sent December 14, 2017.

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DAC DIGEST DIGESTIBLES

Important Dates to Remember		
January	2-5: Aspire portal rollover	Aspire
	5:Recommended deadline to complete enrollment/user/roster uploads for participation in spring testing.	DLM
	8: Date for Districts to have grade 11 student information up-to-date in Student Information System to ensure ACT/WK roster is up-to-date.	ACT/WorkKeys

	9: DPI pulls student rosters from WISEdata and loads into PearsonAccessNext.	ACT/WorkKeys
	10-17: Schools review student data in PearsonAccessNext. and enroll students as needed.	ACT/WorkKeys
	12: Deadline to submit accommodations requests in TAA system.	ACT
	15: DAC guide available.	Forward
	17: Central Office Services (COS), Testing Site Manager (TSM), and INSIGHT installers available.	Forward
	17: DTC Training/Q&A	Forward
	17: Deadline to order WorkKeys accommodated materials.	WorkKeys
	17: Deadline to verify and update student information in PearsonAccessNext	ACT/WorkKeys
	18: Test coordinators attend Q&A training session on Test Administration, part two. Registration link	ACT/WorkKeys
	22-26: DAC Pre-Test Training (live roadshow).	Forward
	22: DPI pulls roster from WISEdata to Upload to eDIRECT.	Forward
	26: Deadline to request reconsideration of denied accommodations requests	ACT
	29: NAEP testing window opens	NAEP
February	2-9: Schools receive ACT and WorkKeys materials depending on the ship date in PearsonAccessNext	ACT/WorkKeys
	5: Deadline to have grades 9 and 10 student data up-to-date in your local SIS	Aspire
	6: DPI uploads grade 9 and 10 student data from WISEdata into the Aspire portal	Aspire
	6: 10 a.m., Aspire Technology Readiness Training Webinar and Q&A registration link	Aspire
	8: 10 a.m., Aspire Test Administration Training Webinar and Q&A registration link	Aspire
	16: Recommended deadline to complete required test administrator training	DLM
	16: Recommended deadline to submit security agreement for participation in testing	DLM
	16: Recommended deadline to complete First Contact and Personal Needs Profile (PNP) for participation in spring testing.	DLM

Important Tasks to Remember	
❏ Ensure all data in Student Information System (SIS) is up-to-date and pushed to WISEdata for January 22 roster pull.	Forward
❏ Plan for student test practice.	ACCESS
❏ Set accommodations and print test tickets.	ACCESS
❏ Ship back full boxes of completed test materials at any time	ACCESS
❏ Look for score report information in Educator Portal. Mail home to parents as soon as possible. *Please share with teachers as appropriate.*	DLM
❏ Update KITE Client on testing devices.	DLM
❏ Ensure relevant team members are aware of the information regarding reading readiness assessment at Reading Readiness Overview and Reading Readiness FAQ.	Reading Readiness
❏ Verify student data in PearsonAccessNext. ❏ Log into TAA to check for accommodations request decisions and submit additional documentation for reconsideration of denied requests. ❏ Contact OSA if students with disabilities or EL students are denied accommodations. ❏ Request accommodations using the Late Consideration Form for eligible students. ❏ Enroll students in PAnext ACT and PAnext WorkKeys if they were not included in DPI's student data upload on January 9. Place additional materials orders for these students as needed.	ACT

❏ Attend ACT Test Administration Webinar and Q&A Session, part 2; Register here: https://act.ilinc.com/register/jrxzhwm	
❏ Place orders for WorkKeys accommodations materials. ❏ Verify student data in PearsonAccessNext.	WorkKeys
❏ Update contacts for Test Coordinator and Technical Coordinator in the Aspire portal. ❏ Remove users from the Aspire portal who are no longer employed by the district. ❏ Download and read the Welcome to the Wisconsin 2018 State Testing Year document. ❏ Register for the Aspire training webinars and share the registration link to the technical readiness webinar with the technical coordinator. ❏ Uninstall and reinstall TestNav and ProctorCache to all testing devices. ❏ Review the testing resources on the DPI and ACT Aspire WI pages.	Aspire

Online Resource Highlights		
As new resources are posted to our website, we will include them here for your convenience. This is NOT an exhaustive list, but meant to highlight resources with significant relevance to our upcoming test windows.		
Resource	**Description**	**Assessment**
Accessibility Guide	The guide contains information for classroom teachers, English development educators, special education teachers, and related services personnel as they select and administer universal tools, designated supports, and accommodations for those students who need them for the Forward Exam.	Forward
Managing Users in eDIRECT Guide	Guide to help DACs/SACs manage users in eDIRECT portal.	
Technology Resources	Forward Exam Technology Resources including the Technology User Guide, DTC Checklist, System Requirements, etc.	
Forward Calendar Webpage	DPI webpage listing key dates for the Forward Exam	
DLM Data and Results	DPI webpage with links to sample ISR cover letters and resources for understanding DLM Reports.	DLM
District Test Coordinator Checklist	A quick checklist for all of the required DLM responsibilities	
Data Management Manual	A guide to the required steps for loading and editing data in KITE Educator Portal	
PA^{Next} User Guide for WorkKeys	Step-by-step instructions for ordering WorkKeys accommodations materials in PA^{next}	ACT/WorkKeys
ACT Accommodations	DPI ACT accommodations webpage with links to accommodations resources	
ACT EL Supports	DPI webpage of ACT English Learner supports resources	
Aspire portal	Link to the Aspire portal where DACs manage contacts	Aspire
Welcome to the Wisconsin 2018 State Testing Year	Welcome document with resources for 2018 Aspire testing.	
ACCESS for ELLs Calendar	Provides an overview of relevant 2017-18 dates.	ACCESS
Standard Setting Impacts	Information on the score changes starting 2016-17	
Report Card Resources	Various resources to assist in understanding, explaining, and using the 2015-16 school and district report card data.	OEA